

SAINIK SCHOOL KAPURTHALA, PUNJAB – 144 601  
 CBSE AFFILIATION NO 1680001  
 Phone No – 7880085091

**RECRUITMENT NOTICE**

1. Principal Sainik School Kapurthala invites applications for the following posts:-

<u>S No</u>	<u>Post</u>	<u>Qualification</u>	<u>Salary pm</u>
(a)	01 x LDC (Regular)  The post is reserved for UR as per Reservation Roster.  Age 18 – 50 years	<u>Essential Qualification.</u> (As per para 5.22 (d) of Sainik Schools Society Rules and Regulations)  (i) Matriculation (ii) Typing Speed of at least 40 words per minute (iii) Knowledge of short hand and ability to correspond in English will be considered an additional qualification.  <u>Desirable.</u>  (i) Ability to converse fluently in English. (ii) Should be well trained in Computers. (iii) Candidate with higher qualification will be preferred. (iv) Adequate knowledge about Accounts, GeM & GFR	Starting level 2 cell 1 19,900/- per month plus applicable DA.
(b)	01 x PEM/PTI-cum-Matron (Female)  Contractual for one year  The post is UR as per Reservation Roster being single post.  Age 21– 35 years	<u>Essential Qualification.</u> As per CBSE rules ie BP Ed (04 yrs degree course) or 3 year Gdn + 01 year BP Ed Diploma or B Sc (PE), Health Edn & Sports + 01 year BP Ed Diploma.  <u>Desirable.</u> (i) Experience in any Sainik School will be given preference. (ii) Communication in English. (iii) Knowledge of computer.	Rs 40,000/- per month (console-dated)

(c)	01 x Nursing Sister (Female)  Contractual for one year  The post is UR as per Reservation Roster being single post.  Age 18 – 50 years	<u>Essential Qualification.</u> As per para 5.22 (j) of SSS Rules and Regulations as given under: - i) Nursing diploma / Degree. ii) 05 years' experience or ex- serviceman of Medical Assistant Trade with at least 05 years' service after Training.  <u>Desirable.</u> (i) Experience in any Sainik School will be given preference. (ii) Communication in English. (iii) Knowledge of computer.	Rs 30,000/- per month (consolidated)
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2. The age relaxation for SC/ST/OBC candidates and Ex-servicemen is applicable as per the Central Govt Rules. Maximum permissible age for joining is 50 years.

3. Allowances and Perquisites. DA and other allowances as per Sainik Schools Society Rules and Regulations. Pay is consolidated for contractual posts as mentioned against each post. Rent Free Accommodation, if available in the campus will be provided.

4. Other Conditions.

(a) Candidates appointed at Sainik School Kapurthala will be employees of Sainik Schools Society and Sainik Schools Society Rules and Regulations in vogue and as amended from time to time will be applicable for all the posts.

(b) Applications with attested copies of testimonials and non-refundable demand draft for an amount of Rs 500/- for Gen/OBC candidates and Rs 250/- for SC/ST Candidates drawn in favour of "Principal Sainik School Kapurthala" should reach the school at the address: Principal, Sainik School, Kapurthala, Punjab - 144 601 latest by 05 Nov 2024.

(c) Candidates are to clearly mention the name of the post applied for as per the advertisement. If any field / information, asked in the application, is left blank/ provided false/wrong information, the application will be rejected summarily without giving any justification. Application received after due date will not be considered. The school will not be held responsible for any type of delay including postal or otherwise, to or from, during any stage of selection process.

(d) Candidates are to mention their own valid email id, mobile number, alternate mobile number clearly and correctly in their application form. All correspondence with candidates by the school will be made through email only. No postal communication will be made by the school.

(e) Shortlisted candidates meeting all eligibility criteria will only be called for written test. Name of short listed candidates and date of written test will be posted on school website. Information of the same will be communicated to shortlisted candidates through email also. The list of candidates for skill / practical test will be declared subsequently based on the performance of candidates during written test.

(f) The candidates are to bring and produce their original educational and professional qualification certificates for document verification during selection process itself. The candidature of candidates not producing their original educational and professional qualification certificates for verification during the selection process itself will be rejected without giving any justification.

(g) No TA/DA will be admissible for attending the selection tests. The candidates will have to make own arrangements for boarding and lodging keeping all COVID-19 related precautions in view.

(h) Eligible and interested candidates may apply in the prescribed application format which may be downloaded from School Website [www.sskapurthala.com](http://www.sskapurthala.com).

5. The school administration reserves the right to cancel all or any of the vacancies due to non-availability of suitable candidates or administrative / policy reasons. Indian national only can apply. The school will not be responsible for any delay including postal or otherwise.

Dated: 05 Oct 2024

Principal